Welcome to The Ohio State University School of Music Undergraduate Auditions! We are using AuditionRoom, a live virtual audition tool powered by Acceptd to host OSU this year! Below is a step by step guide to ensuring a streamlined experience for you.

Auditions will occur on:
- Saturday, February 13th, 2021 from 12-4:00 pm ET

**IMPORTANT**
In order to use AuditionRoom, we recommend you:
- use a computer/laptop
- have an updated internet browser (recommended: Google Chrome)
- have an updated version of the Zoom app (click here to see how to update Zoom)

Help Desk Links
- General Acceptd Support
  (support.getacceptd.com)
- AuditionRoom
  (support.getacceptd.com/hc/en-us/sections/360010933311-AuditionRoom)
- Zoom
  (support.zoom.us)
HOW DO I LOGIN TO ACCEPTD?

1. Go to [https://app.getacceptd.com/login](https://app.getacceptd.com/login)
2. Enter your email address and your password:

*If you can’t remember your password, use the “Forgot Password?” link to reset your password.*
HOW DO I JOIN MY INSTRUMENT AUDITION?

1. Navigate to the top menu and click “SCHEDULE”

2. Click “AGENDA”

3. Find your audition Audition Lobby and click “Go to Virtual Lobby” for that date

4. Once in the Virtual Lobby:
a. Read the Intro
b. Work through the checklist on the right-hand side. (Links provided)
c. Check the box on the left-hand side if you would like to be notified when your audition is approaching. (You may need to enable this in your browser)
d. Keep an eye on the “Auditions Before You” countdown

5. Click “Join Waiting Room” once this button is enabled
HOW DO I JOIN ANOTHER AUDITION IN THE SAME LOBBY?

1. Once you have completed your first audition, check the box on the left-hand side to notify the organization that you are ready for your second audition.

2. When the “Join Waiting Room” button is enabled for your second audition, click this button to join your second audition’s waiting room.
AuditionRoom FAQs

1. Click here to see our AuditionRoom Help Desk